HUBBARD COMMUNICATIONS OFFICE Saint Hill Manor, East Grinstead, Sussex

Remimeo

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Issue I

PRIMARY CORRECTION RUNDOWN HANDLING

(Refers to HCOB 30 March 72 Revised 30 May 72, Primary Correction Rundown.)

Students who struggle with the Primary Rundown (HCOB 4 Apr 72 Revised 30 May 72) are given the PRIMARY CORRECTION RUNDOWN.

Steps 1 to 9 of the PCRD (per HCOB 30 March 72 Revised 30 May 72) are paid for by the pc quite in addition to his Primary Rundown.

IF available auditors exist on Course of a proper class and the pc is a student then these steps 1 to 9 PCRD may be done on a co-audit basis. BUT IF NOT WELL DONE OR MESSED UP OR DELAYED MUST BE DONE BY A PROFESSIONAL AUDITOR AT THE STUDENTS OWN EXPENSE.

A STAFF MRMBER stalled on the Primary Rundown is put through the PCRD in Qual or Qual and HGC for different steps.

Qualifications is the <u>Correction</u> Division. PCRD is a <u>Correction</u> action. There should be word clearers in Qual. And these as Class IIIs should be competent to do steps 1 to 9 of the PCRD.

The object of a PCRD is not to stall the person and keep him off the PRD.

The purpose of the PCRD is to get the person through the PRD.

Where people have been put off the PRD for any reason and are not industriously going through the PCRD IT IS UP TO QUAL TO MAKE SURE THEY DO GET THROUGH PCRD AND PRD.

Orgs that offload pcs or students on the thinnest excuses or Qual divisions that will not service and speed the lines have to be watched as the discovery of trouble on the PRD can be used to simply halt the student or pc. Instead of picking up the ball, a Qual has been known to just send students back to class without handling or put students to "doing their hats" or other nonsense.

The idea is to complete somebody on what they are supposed to complete.

POINDER SYUDY

If you study the persons folder, particularly a staff member's you will probably find that several of the steps 1 to 9 have already been done.

HCOB 20.7.72 Issue I

These are checked off as done on the PCRD checklist.

Any org that is worthy of the name has folder summaries in the inside left hand cover of the current folder. It is very easy to locate what have been done.

OUTLISTS

It is not at all rare to find that various "whys have been found" but that the person is not doing well. This is a case of WRONG ITEMS and is handled by C/S Series 78. Thus steps 1, 2, 3 and 6 of the PCRD may consist mainly of correcting botched up lists.

IDER STUDENT

The problem of putting someone off the PRD onto the PCRD is that he is now "idle as a student". He cannot go forward on his studies as he has not done his PRD.

In fact going on studying without the PRD is a waste of time as it's mainly misunderstood, glib and won't be applied. It is actually <u>faster</u> to do a PRD (or a PCRD) and then study than it is to study without the PRD or PCRD. And it is certainly far more effective.

The thing to do is to get the student who is assigned to the PCRD through the PCRD.

As noted above he may have several points already done. And the rest can be done easily and fast.

RESISTIVE STUDENTS

There are situations where you have students or even executives who will not even go to study.

These are of course people who need the PCRD worst.

But how to get them available even for that?

In the case of a senior executive who will not study you can get a disarrangement of the study lines as they won't push and will even impede study - for instance by not making staff go to study time or preventing them from going. Also policy and HCOBs fall out or are not enforced and form of org is not held since reading and study are similar actions so standard actions are not known.

Naturally such a thing has to be handled very fast.

Because cooperation from such a student is VERY limited, time to do a whole PCRD is not possible.

PRE-PCRD

There is a PRE-PCRD action that handles this.

It has 2 steps.

- A. Assess Method 5 C/S 53 RC. Take the LFRD item and INDICATE it to the person. Don't handle it or the rest of 53 RC. Just Indicate it to the pc. He will usually agree and cognite. The TA will come down further and the needle will float. That's it.
- B. Now take the Study Correction List. Assess it Method 5. Pick out the biggest LFBD you got. Indicate it to the pc. He will cognite, the TA will drop down and an F/N will occur. That's it.
- C. Put these 2 sheets in his pc folder for full handling of all reads by his auditor and add them to the pcs auditing program sheet inside the left front cover of the pc's folder.

The result will often be magical. The person will become more agreeable about study or the Primary Correction Rundown.

Of course they should now get a Primary Correction Rundown of which C/S 53 RC is the first step anyway.

This Pre-PCRD gets them started. And it only takes a little while.

KP

The End Phenomena of a Primary Correction Rundown is "Can he now quickly and easily do the Primary Rundown?" If yes, and if it works out in practice that he can, that's it. Let him onto the Primary RD. But if he bogs, back to the PCRD.

MORAL

The moral of this HCOB is get them through the Primary Rundown. If they can't or don't go, do the PCRD. And if they're shunted to the PCRD get it DONE. And get them to the real KP which is SUPER LITERACY. The moral is, get them through. Don't idle about. Get it DONE.

Then they will whize along on fast flow study and you've got COMPLETIONS.

LRH:nt
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